

ASPA Meeting Minutes – July 29, 2019

Meeting called at 6:03 p.m.

Present: Brian Bray, Makenzie Docteur, Michael Hughes, Marisa Nold, Paul Shore, Ken Stone, Raymond Wagner, Tony Astran, Rosaleen Nogle, Chris Jones, Brian Poliner

Call of the roll: We have a quorum present.

Updated agenda: Motion to approve agenda by Ken Stone. Seconded.

Amendment of 6/18/19 minutes to reflect:

- Brian Bray was elected President-Elect at last year's annual meeting.
- Recommendations from nomination committee: There being no additional nominations from the floor, the recommended slate was recommended by acclamation.

Motion to approve Stone's amendments to the minutes. Seconded.

Approve minutes motion by Stone. Seconded.

Officer Reports:

President:

- Discussed with Diane Oyler if we can use the Health Foundation for ASPA meeting. We can continue to use this space for ASPA meetings.
- We have 42 ASPA members as of last count.

Treasurer:

- We continue to have \$1,316.76 in checking account.
- We have no outstanding debts or obligations, continue to be status quo.

Secretary:

The minutes from June 18, 2019 were uploaded to Dropbox.

Communications Officer:

- Sent e-mail verifying everyone's titles/organization
- Will issue press release about new slate of members/upcoming events
- ASPA website – heading would be About ASPA/Chapter/Become a Member/Officers and Board members/Photo Gallery for visual aid/News and Upcoming Events/Bylaws and Meeting Minutes/Contact Us via social media and sign up for newsletter
- Will let us know if he needs help on any content
- Funds do not need to be authorized for this – it will be through Word Press

Membership Officer:

- Reaching out to Buffalo State and cohort at Hilbert
- We have a cohort of 21 new students coming in and a cohort of 41 (second largest cohort we've had in two years!)
- Will reach out to Laurie Buonanno to see about getting some type of membership form – will print form using ASPA template and cover form for incoming MPA students at Buffalo State/Hilbert for student memberships, hopefully to advance to full membership.
- Will introduce ASPA membership to Hilbert students, and can talk to Dr. Ceesay on August 19th (Buffalo State's orientation). Fall semester starts 8/26 and will start a new connection at Hilbert.
- Brian Poliner will connect with Dr. Ceesay about ASPA membership

Unfinished Business:

Civil Service Savvy Workshop (CSSW), Ken has identified available dates in Central Library meeting room for dates on agenda.

- Meeting geared for recent grads/MPA students or young professionals who have never taken a civil service exam.
- Looking possibly towards end of September/beginning of October around 7:30; parking less of an issue after 5 p.m. at Central Library. The event should be under hour and a half.
- Bray talked to Erie County personnel department that is willing to attend as long as we give them advanced notice to maybe do a presentation and a panel to answer questions.
- Earlier discussions consisted of either having city or state civil service personnel, but Ken can get someone from the library.
- The format that we want – mechanics that work from an applicant's perspective, and from a manager's perspective.
- Possibly, we could have a ten-minute presentation from USA Jobs and how to tweak your resume.
- The goal would be to have it sometime in October.
- A lab room for students with computers won't really be necessary but having a screen in the meeting room so students are looking at one screen may be better.
- Brian Poliner and Tony – publicizing CSSW, newsletter, social media, news release, combine info about new slate of members and Board members and CSSW.
- Free event at the library, and we have seven new student members that signed up as of July - perfect demographic!
- We'll have participants register, so we have an idea of how many people are attending.
- We can reach out to any MPA programs in the area, too, to encourage attendance
- Members will talk to presenters about CSSW and a concrete date of possibly October 3rd or 10th.

Fall Networking Event:

- Chris Marcello: Side Bar at Hertel would be a possibility just to have a space at a bar to network.
- Thing from the Future event, held in possibly early November - at Thin Man in the game room, but we can possibly hold the event at top bar, rent it for a couple of hours. We can play the game and then have a Happy Hour.

Ken Stone moves to authorize expenditures up to \$400 to allow Chris Jones to reserve space at the Thing from the Future/networking event sometime in October/early November (subject to authorization of officers), and if the officers are fine with it, he can go ahead. Seconded.

- The event would be free just for the membership event - there would be catered food/beer with a speaker at beginning of the event.
- Chris Jones will get some dates/cost estimates and get back to us.
- The networking event will be the big event in November

Update on Journal:

- No real update
- Brian Poliner will communicate with Laurie Buonanno
- Hilbert is fully supportive of the journal and peers to act as readers/editors, but it will be hosted by Buffalo State through their platform.
- Buffalo State will be the driver of this, but Brian has support to facilitate it.
- We will revisit the update in September.

New Business:

Board changes - Tony needs to officially resign as he's President-Elect and Communications Officer.

Tony resigns as Board member, and motion to appoint Rosaleen into vacant Board position. Seconded.

Brian appoints Rosealeen Nogle into the vacant Board member position from Tony's position.

Welcome! 😊

Next meeting date: September 17, 2019, 5:30 p.m.

Meeting adjourned 6:45 p.m.