

## ASPA Meeting Minutes - November 27, 2018

Present: Ken Stone, Diane Oyler, Paul Shore, Brian Bray, Marisa Nold, Brian Poliner

Stone called the meeting to order at 5:37 p.m. We do have a quorum, no changes to agenda.

Motion to approve agenda by Bray. Seconded.

Motion to approve minutes by Oyler. Seconded.

### **Officer Reports:**

#### **President:**

- We have an EIN. We looked to try to reinstate old one and it was more troublesome. We've never heard from LaVonda Humphries about back money.
- We will be looking to reimburse Bray about event at Cole's.
- We did file the EIN to have correspondence address be PAD division at Buffalo State. Any ASPA mail will go to Stone and currently thinking about opening up bank account for depositing checks, and will look into credit unions to see what the best options are.
- We can open up a bank account through the county once we gets a check for about \$1,300 and the \$912 comprised of union dues and administration fees.

#### **Communications Officer:**

- Not present, but got the ASPA logo for PAD event. He set up social media accounts (FB, Twitter) for our ASPA division page.

#### **Treasurer:**

- No report, will defer to President's report, will work with President on banking.

#### **Membership Officer:**

- Will follow up on sign-in sheets at mixer. Tony has sign-in sheet. We can get sign-in sheet into Excel and start reaching out with e-mail follow-ups. Will follow up with Tony to get sign-in sheets.
- ASPA should be sending new signups to Brian. LaVonda sent signups and will have to send to Brian. We have one new potential member sign up because of the mixer at Cole's.
- Stone will follow up with LaVonda about signup sheets. We'll know of anybody who joins after the mixer. They were supposed to add all of the officers as of 11/27/18.

## **Secretary:**

Minutes from October 16, 2018 were uploaded to Dropbox.

## **Unfinished Business**

### **Public Administration Recognition Week:**

- There's some confusion from last meeting. Dr. Ceesay doesn't want to pick a theme. No one wants to volunteer unless they know what the theme is.
- What Dr. Ceesay is hoping for is that they come up with ideas for panels and recruiting for panels. She would be looking for panels, to recruit, and take responsibility for one panel to chair it.
- Job description of a committee person – developing actual program, not involved with writing grants and food, but be involved in actual conference, the intellect of it. The committee person would be responsible for coordinating a session/panel and also trying to figure out who the keynote speaker is.
- This is the third year of PSRW, and last year there were four panels in an afternoon conference.
- The roundtable is not part of conference, and after lunch people came in with two panels at once, and a coffee break. There was a lot of food, had grant for it.
- One panel, fiscal crisis in small towns/cities and dinner was covered.
- Brian Bray and Poliner are willing to work together on a panel, willing to reach out and get a panel.
- A possible idea is to get a panel with Maria White and somebody from the city of Buffalo.
- Stone will copy Dr. Ceesay about the two Brians willing to work together and she can follow up with them.

PSRW will be held on April 27, 2019 at the new alumni center.

### **Thing from the Future:**

- We have not picked a date of whether it will be part of spring break or PSRW.
- It will be held at Hilbert, possibly when there is a class on a Saturday.
- Tentative TBD dates: Hilbert is available; we only need to stay away from Mother's Day/commencement weekend.
- Possible February date to hold event at Hilbert in late February.
- Saturday classes are held from 9-1 pm; maybe hold it at 1:30.
- Depending on numbers, we may provide a lunch as an incentive for students to stick around after class and play Thing from the Future.
- The outreach focus will be on graduate students at Hilbert and Buffalo State.
- Communications officer could try to regain former ASPA members for recruitment with participation of these kinds of events. He could systematically look at Linked In to gain more connections for potential member recruitment.

- Dr. Ceesay could get Buffalo State alumni together and e-mail about the event.

**Peer-reviewed journal to be sponsored by chapter, Laurie and Brian:**

- The Board would have to decide how people would search for journals. One is a peer-reviewed journal and the other is practitioner-reviewed (some sponsored by associations).
- Buffalo State has three or four journals on Be Press. As long as the library has a subscription to it, we have a platform.
- We can control how often journals are posted, and posted as PDFs.
- Our first topic will potentially be New York State and Great Lakes – are we reaching out to other colleges to encourage them to submit and what is our desired reach?
- Eventually once this is launched, this will be on ASPA site. When people are looking for public administration journals, it'll show up on their search engine.
- Anyone is free to submit an article.
- People would find out about this journal by being on our Facebook page, be on the ASPA website under our chapter. People can submit anything they have.
- At any event we hold, we can have a flyer for our journal.

**Journal Considerations:**

- What is the identity of the journal? We will all have to decide and give it a working title. It will be a peer-reviewed article. We can look at mission statements of other journals to give us ideas and inspirations.
- Should we consider appointing an ad hoc committee and any member that wants to participate?
- President can appoint an ad hoc committee to focus on articles and WNY publishing.
- The initial committee is to begin with Laurie, Brian Bray/Poliner and Tim Callen (sp?)
- Laurie is to spearhead the committee and send e-mails to membership about participating.
- This is a very good opportunity for practitioners and students that want to publish articles.
- Our editorial board should be eight to ten people. We can possibly recruit faculty members from Hilbert to read articles and review them.

**New Business:**

- ASPA National is sending out invites for the national conference for next year somewhere, sometime in March in Washington, DC.
- We maybe could submit our own panel and see who might be interested.
- We don't have to have papers for ASPA, just a PowerPoint or go to a local conference.
- NACOPA is in Baltimore this year.

Motion to adjourn by Bray. Seconded.

Meeting adjourned at 6:28 p.m.